

GENERAL PARISH COUNCIL MEETING MINUTES

Pursuant to the Local Government Act 1972 (various sections), notice is hereby given that a General Meeting of Grendon Underwood Parish Council was held in the Village Hall, Main Street, Grendon Underwood on

Tuesday, 22nd July 2025 at 19.45hrs

Prior to the meeting being formally constituted for Council business, the Chairman may hold a discretionary Open Forum, for contributions from Parishioners and other stakeholders attending, (under adjournment): Items requiring decisions must be deferred for inclusion in the next agenda.

1. Attendances

Councillors Present – Cllr Moloney (Chairman), Cllr Martindale, County Cllr Fealey.

Members of the Public present. One (part)

Apologies. (Councillors): Cllrs Jackman, Scanlon, Benfield.

As the meeting was not quorate, it was agreed to limit business and to note routine housekeeping and defer any matters requiring resolutions to next meeting.

2. **Minutes of last meeting**, held on 24th June, 2025, to be agreed & signed by the Chairman. **Action:** Acting Chairman (Cllr Jackman) presiding at that meeting to sign at next Parish Council meeting.

3. Matters deferred from previous meetings:

3.1 East West Rail defibrillator update. Cllr Scanlon had confirmed the transfer agreement had been signed by the Springhill Residents Group Secretary. **Action:** Agreed transfer to be arranged by Cllr Scanlon.

3.2 Saye & Sele incoming grant application. **Noted:** Charity Clerk had confirmed the grant did apply to any new piece of play equipment yet to be specified. Pending until new item ordered.

3.3 Rosefield Action Group support. **Noted:** Cllr Fealey had attended the planning appeal meeting. There are multiple applications across Buckinghamshire and Nationally. We await the appeal decision of this application.

3.4 CCTV committee room. Replacement hard drive quote had been approved by emergency protocol. Installation scheduled for 28th July 2025.

Action: Cllr Moloney to oversee.

4. Planning Applications:

4.1 Reserved Matters – new prison: **Noted:** County Cllr Fealey confirmed approval of reserved matters will progress under the normal Planning Consultee arrangements as they are submitted.

4.2 25/01859/APP – resident application, extension. **Action:** Cllr Martindale to submit no comment response to County.

5. Finance

5.1 Expense Claims – none received

5.2 Invoices to be approved. –

(i) Village Hall – Q1 PC Committee room hire 2025; (ii) Village Hall - Springhill Residents Group race night hire (under outgoing grant).

Action: both approved and to be paid by Cllr Moloney on 31st July, 2025

**GRENDON UNDERWOOD PARISH COUNCIL
GENERAL MEETING MINUTES – 22 JULY 2025**

Noted: Agreement reached on annual committee room hire fee between the Parish Council and the Village Hall Trustees.

- 5.3 Grants: incoming - None received
- 5.4 Grants: outgoing – None received, one active: **Noted:** Springhill Residents Group grant was confirmed as £80 remaining.
- 5.5 To consider signing the dog waste agreement **Action:** Cllr Martindale to follow up.
- 5.6 To consider mower service. **Action:** Cllr Jackman to obtain quotes.
- 5.7 To expedite VAT claim. **Action:** Cllr Martindale to clarify status.

6. Environment

- 6.1 Play Equipment – suggestions from suppliers for additional items had been circulated. **Action:** Tabled for consideration and on agenda for EGM on 5th August, 2025.
- 6.2 Surface restoration to playground – to re-consider extent of repairs necessary. **Action:** Cllr Moloney to arrange safety fencing where necessary. Cllr Martindale to activate installer warranty for installation derived damage and obtain quotes for non-installation ground works. Tabled for consideration and on agenda for EGM on 5th August, 2025.
- 6.3 To consider placement of Lottery Grant signage to agreement. **Action:** Cllr Moloney and Cllr Jackman.
- 6.4 To consider placement of 20 is plenty signs throughout village. **Action:** Cllr Moloney and Cllr Jackman.
- 6.5 To consider placement of “Love your Village” signage. **Action:** Cllr Moloney and Cllr Jackman.
- 6.6 To review Dog Bin and Litter Bin Agreement. **Noted** see 5.5 above.

7. Health & Safety

- 7.1 Review status of Church crossing progress at EKFB/County. **Noted:** Cllr Moloney remains in communication with County and HS2, ongoing.
- 7.2 Playgrounds Inspection **Noted:** Cllr Jackman had carried out inspections and will submit hardcopy report for filing. Advisories on defective ground conditions around new play equipment as 6.2 above.
- 7.3 Defibrillators Inspection. **Noted:** Cllr Moloney to inspect 25th July, 2025 and update The Circuit.
- 7.4 Oaktree Cottages resident report of health hazard. **Noted:** Council assured all property on the highway would be relocated to resident's front garden after clearing garden content to the rear. Resident has undertaken to complete this by 29th July 2025.

8. Stakeholders

- 8.1 Saye & Sele Foundation. Nothing to report since last meeting.
- 8.3 Springhill **Noted/Action:** Cllr Scanlon to handover new defibrillator to the Springhill Residents Group as 3.1 above.
- 8.3 Village Hall **Noted:** Cllr Martindale confirmed he had attended his first meeting as the Parish Council Trustee. **Action:** Cllr Martindale to advise date of next meeting.
- 8.4 Thames Valley Police **Noted:** TVP liaison in monthly contact with Council regards village matters. Cllr Moloney meeting with TVP on 25th July, 2025 to address speeding in the village.
- 8.5 Buckinghamshire Unitary Council - Cllr Fealey confirmed the next Community Board meeting is on 25th September 2025, venue and time to be confirmed. He stressed the importance of representation to establish a full understanding of local needs and support. Training for Parish Clerks a possibility. Chairman unable to attend but confirmed

**GRENDON UNDERWOOD PARISH COUNCIL
GENERAL MEETING MINUTES – 22 JULY 2025**

every effort would be made to nominate an attendee. **Action:** Cllr Moloney to collate ideas/suggestions and submit to Cllr Fealey ahead of CB meeting.

9. Personnel – Confidential Information

The Parish Council will make a resolution to exclude the public from this part of the meeting in accordance with Public Bodies (Admission to Meetings) Act 1960.

10. Open Forum for Members Only (under adjournment) - for Councillors to bring items to go on the next agenda for discussion at the next meeting. Cllr Martindale to recommend new guidance on statutory functions be incorporated into Standing Orders (ref: BALC email 11/7/25 circulated) **Noted:** deferred to next meeting.

11. Date of Next General Meeting - to confirm 23rd September 2025. Noted and confirmed. **Additionally to note**, as no general meeting scheduled in August, it had been agreed, to convene an extra-ordinary meeting on **5th August 2025 at 18.00hrs**

to consider the following agenda:

- Mower Service
- Playground equipment and groundworks
- Procurement Policy.
- New guidance on statutory functions be incorporated into Standing Orders (ref: BALC email 11/7/25 circulated)